



East Boise County EMS District  
September 14, 2026  
204 Commercial St, Idaho City  
Regular Meeting Minutes

**Call to Order:** Meeting was called to order at 5:38pm by Commissioner Gross

**Roll Call:** Commissioners Present: Commissioner Gross, Commissioner Anderson, Commissioner Shay.  
Others present included: Legal Counsel Gigray (via Teams), Secretary Gillett, EBCED Chief Adams, Treasurer Chavez

**Approval of Board of Meeting Agenda Notice Postings:** Chief Adams reported the timing and location of Meeting Agenda postings.

**Public Input and Special Presentation:** None.

**Legal Update:** Legal Counsel Gigray provided information on urban renewal districts.

**Executive Session:** Commissioner Gross MOTIONED to move into executive session per Idaho Code Section 74-206(1)(f) pending litigation. Roll call vote: Commissioner Gross – Aye; Commissioner Anderson – Aye;

Commissioner Shay – Aye. Motion passed unanimously. Director Adams, Legal Counsel Gigray, Treasurer Chavez, and Secretary Gillett were present at the executive session. Commissioner Gross brought the meeting out of executive session per I.C. 74-206(1)(f), pending litigation. Commissioner Gross MOTIONED for Legal Counsel Gigray to prepare a settlement offer per the discussion in executive session. Commissioner Anderson SECOND. All Ayes.

**Bookkeeper Update:** Financial statements were presented for review and approval. Commissioner Gross MOTIONED to approve the monthly billings for the period 8/11/26 through 9/14/26 in the amount of \$42,609.67. Commissioner Anderson SECOND. All ayes. Financial statements were tabled

**Approval of Previous Meetings Minutes:** Secretary Gillett presented the minutes for the meeting held on August 11, 2026 and August 31, 2026. Minutes were tabled.

**New Business:** Website proposal. Gavin Rapp has proposed to run the website. Chief Adams feels the website is being self managed efficiently at this time. EBCED will decline this offer at this time.  
Scotty Perkins: Mr. Perkins had requested time with the board to discuss an incident with an ambulance at the Wilderness Ranch Fire Station. Discussion was had.  
Employee handbook: Updates to protocols, procedures, and policies have been made in the Employee Handbook. Updates are being reviewed by Dr Lohr. Commissioner Gross MOTIONED to approve the updated Employee Handbook contingent on Dr Lohr's approval. Commissioner Anderson SECOND.  
Building Repairs: New flooring is needed in the station. Estimates will be gathered.  
Payroll Additions: Payroll adjustment was presented for approval. Commissioner Gross MOTIONED to approve the change from full-time to part-time for Jeffrey Garino. Commissioner Shay SECOND. All Ayes. Commissioner Gross MOTIONED to approve the change from part-time to full-time for Andy Rice. Commissioner Shay SECOND. All ayes. Commissioner Gross MOTIONED to approve the payroll addition of Bryce Cussen as a part-time EMT at \$16.00/hr. Commissioner Anderson SECOND. All Ayes

**Continued Business:** Inventory Update: Asst Chief Chavez has completed and asset audit of items transferred from EBCAD to EBCED.

Budget amendment. Discussion on budget adjustment for bookkeeper charges and updated tax revenue. Tabled for resolution.

Ambulance sale: Auction sale of old unit 15 fell through. Commissioner Gross MOTIONED for Commissioner Shay to accept any offer on the ambulance. Commissioner Anderson SECOND. All ayes.

Building Improvements: Commissioner Shay presented information on a possible donation for exterior paint on the station.

Braun Update: Ambulance is almost ready for final inspection and delivery. Commissioner Gross MOTIONED to spend up to \$1,000 on fuel and hotels for new ambulance pick-up. Commissioner Shay SECOND. All ayes.

**Executive Updates:** Chief Adams reported on the status of the ambulances. The W1 ambulance is not starting and has a possible hydraulic leak. 316 calls YTD.

**Executive Session:** Commissioner Gross MOTIONED to move into executive session per Idaho Code Section 74-206(1)(b)(f) personnel and pending litigation. Roll call vote: Commissioner Gross – Aye; Commissioner Anderson – Aye; Commissioner Shay – Aye. Motion passed unanimously. Director Adams, Treasurer Chavez, and Secretary Gillett were present at the executive session. Commissioner Gross brought the meeting out of executive session per I.C. 74-206(1)(f), pending litigation. Commissioner Gross MOTIONED to send a letter to Clearcreek VFD pertaining to the items discussed in executive. Commissioner Anderson SECOND. All ayes. Commissioner Gross MOTIONED to uphold the suspension on Scotty Perkins. Commissioner Shay SECOND. All ayes.

**Future Agenda items:**

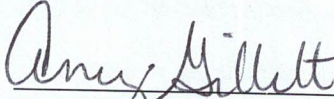
- Budgets
- Employee Healthcare Benefits
- Training and recruitment for 2026
- Auditor
- Recordkeeping and custody
- Mutual Aid and MOU
- Investment Policies

**Next meeting:**

Regular Meeting, Monday, October 12, 2026, 5:30pm, EBCED office 204 Commercial St, Idaho City

**Adjournment:** Commissioner Gross adjourned the meeting at 8:01pm

Submitted By:



Name: Amy Gillett

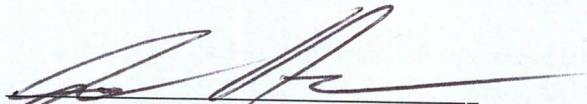
Title: Secretary

Approved this 12 day of October, 2026 by:



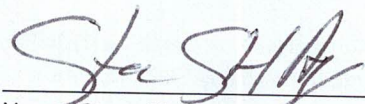
Name: Alex J Gross

Title: Commissioner, District 3, Chair



Name: James Anderson

Title: Commissioner, District 2



Name: Steve Shay

Title: Commissioner, District 1

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