East Boise County EMS District
June 8, 2026
204 Commercial St, Idaho City
Regular Meeting Minutes

Call to Order: Meeting was called to order at 5:32pm by Commissioner Gross

Roll Call: Commissioners Present: Commissioner Gross (via Teams), Commissioner Anderson, Commissioner Shay. Others present included: Treasurer Chavez, Secretary Gillett, EBCED Chief Adams

Approval of Board of Meeting Agenda Notice Postings: Chief Adams reported the timing and location of Meeting Agenda postings.

Public Input and Special Presentation: None.

Legal Counsel Update: None

Bookkeeper Update: Melanie provided an updated contract. Current contract expired in Dec 25. Discussion was had on cost increase. Contract was tabled for further review.

Approval of Previous Meetings Minutes: Secretary Gillett presented the minutes for the meeting held on May 7, 2026. Commissioner Gorss MOTIONED to accept and approve the minutes. Commissioner Anderson SECOND. All Ayes. Secretary Gillett presented the minutes for the meeting held on May 11, 2026. Commissioner Gorss MOTIONED to accept and approve the minutes. Commissioner Anderson SECOND. All Ayes. Secretary Gillett presented the minutes for the meeting held on May 20, 2026. Commissioner Gorss MOTIONED to accept and approve the minutes. Commissioner Anderson SECOND. All Ayes.

New Business: CHEMS: Courtney Kelly with Central District Health provided information on the Community Health EMS program.

MOU with BOCS: Chief Adams will be having a meeting with Sheriff Turner to discuss a MOU for tactical medical personnel.

Mass Gathering: Chief Adams presented a new mass application to better asses the event's EMS needs

Old Ambulances: Ads for old ambulances are expiring soon. Discussion was had on next steps. Commissioner Shay was going to reach out to some contacts. If no other action, ambulances will be auctioned.

Continued Business: WRVFD Lease: Meeting with WRVFD Commissioners will be scheduled for early July to discuss.

Bills: Melanie Clark presented the vendor payment summary and financial statements. Commissioners reviewed the bills payable and financial statements. ValleyWide overcharged last month and has issued a credit. Commissioner Gross MOTIONED to approve bills payable for $49,974.25 for the period May 5, 2026, through June 8, 2026. Commissioner Anderson SECOND. All Ayes. Commissioner Gross MOTIONED to accept the financial statements as presented. Commissioner Anderson SECOND. All Ayes.

Executive Update: Chief Adams: Volunteers are all current on hour requirements. Medicaid claims have seen some payments. Reviewing report details on denials. There were some minor repairs needed to a couple of the ambulances.

Asst Chief Chavez: May had 71 calls. Budget is under in most categories. Total expense YTD is 42% of total annual budget.

Commissioner updates: Building updates: Possible donation of exterior paint.

Executive Session: Commissioner Gross MOTIONED to move into executive session per Idaho Code Section 74-206(1)(f) pending litigation. Roll call vote: Commissioner Gross – Aye; Commissioner Anderson – Aye. Commissioner Shay-Ayes. Motion passed unanimously. Chief Adams, Asst Chief Chavez, Secretary Gillett, and Mark Carignan were present at the executive session. Commissioner Gross brought the meeting out of executive session per I.C. 74-206(1)(f), pending litigation. No additional actions.

Future Agenda items:

- Budgets
- Training and recruitment for 2026
- Auditor
- Recordkeeping and custody

- Mutual Aid and MOU
- Investment Policies
- Placerville Ambulance Station Landing Zone

Next meeting:

Regular Meeting, Monday, July 13, 2026, 5:30pm, EBCED office 204 Commercial St, Idaho City

Adjournment: Commissioner Gross adjourned the meeting at 7:55pm

Submitted By:

Name: Amy Gillett
Title: Secretary

Approved this 13 day of July, 2026 by:

Name: Alex J Gross
Title: Commissioner, District 3, Chair

Name: James Anderson
Title: Commissioner, District 2

Name: Steven Shay
Title: Commissioner, District 1