East Boise County EMS District
July 13, 2026
204 Commercial St, Idaho City
Regular Meeting Minutes

Call to Order: Meeting was called to order at 5:30pm by Commissioner Gross

Roll Call: Commissioners Present: Commissioner Gross, Commissioner Anderson, Commissioner Shay. Others present included: Legal Counsel Gigray (via Teams), Secretary Gillett, EBCED Chief Adams, Treasurer Chavez, Mark Carignan

Approval of Board of Meeting Agenda Notice Postings: Chief Adams reported the timing and location of Meeting Agenda postings. Commissioner Gross MOTIONED to amend the agenda to add vehicle dash camaras to new business as the Commission found an emergency existed for liability purposes. Commissioner Anderson SECOND. All Ayes

Public Input and Special Presentation: None.

Legal Update: Legal Counsel Gigray provided consultant agreement for Mark Carignan. He also talked about the new private property rights protection law and how it related to the work of EBCED.

Bookkeeper Update: Melanie Clark presented the vendor payment summary and financial statements. Commissioners reviewed the bills payable and financial statements. A new contract was presented for review to extend the contract through December 2026.

Executive Session: Commissioner Gross MOTIONED to move into executive session per Idaho Code Section 74-206(1)(f) pending litigation. Roll call vote: Commissioner Gross – Aye; Commissioner Anderson – Aye; Commissioner Shay – Aye. Motion passed unanimously. Director Adams, Legal Counsel Gigray, Treasurer Chavez, Secretary Gillett, and Marc Carignan were present at the executive session. Commissioner Gross brought the meeting out of executive session per I.C. 74-206(1)(f), pending litigation. Commissioner Gross MOTIONED for Legal Counsel Gigray to prepare the documents discussed in executive session. Commissioner Anderson SECOND. All Ayes. Commissioner Gross MOTIONED to approve Resolution 26-003 Resolution to enter a Business Associate Agreement between EBCED and Marc Carignan, Commissioner Shay SECOND. All Ayes.

Approval of Previous Meetings Minutes: Secretary Gillett presented the minutes for the meeting held on June 8, 2026. Commissioner Gorss MOTIONED to accept and approve the minutes with a few minor changes. Commissioner Anderson SECOND. All Ayes. Secretary Gillett presented the minutes for the meeting held on July 9, 2026. Commissioner Gorss MOTIONED to accept and approve the minutes with a few minor changes. Commissioner Shay SECOND. All Ayes.

New Business: EMSAVE Grant: EBCED has been awarded a 2026 EMSAVE Grant for new radios. Commissioner Gorss MOTIONED to accept the EMSAVE Grant and authorize Chief Adams or Asst Chief Chavez to sign on behalf of EBCED. Commissioner Shay SECOND. All Ayes.

CDH Subgrant: Proposal was received from CDH. Discussion was had. Proposal was tabled.

Lowman VFD: LVFD requested assistance with the cost of boiler repair for the station that is partially leased to EBCED. Commissioner Gross requested more information about the costs associated with the repair. Request was tabled.

Payroll Additions: Commissioner Gross MOTIONED to approve payroll adjustments to increase to $17.00/hr for Jeffrey Garino. Commissioner Anderson SECOND. All Ayes

Water Leak: A request letter to the City of Idaho City requesting a billing adjustment related to the station water leak was presented. Commissioner Gross MOTIONED to approve the letter to the City of Idaho City for water billing adjustment. Commissioner Shay SECOND. All Ayes.

Braun Ambulance Change: Change order lines that were discussed previously were not properly completed on the change order. A new change order for these items was presented. Commissioner Gross MOTIONED to approve change order #2 with Braun Ambulance. Commissioner Anderson SECOND. All Ayes. Commissioner Gross MOTIONED to authorize Chief Adams or Asst Chief Chavez to sign the change order. Commissioner Anderson SECOND. All Ayes.

Vehicle Dash Camaras: Discussion on need for vehicle dash camaras was had. Quotes for dash cams will be gathered.

Executive Session: Commissioner Gross MOTIONED to move into executive session per Idaho Code Section 74-206(1)(f) pending litigation. Roll call vote: Commissioner Gross – Aye; Commissioner Anderson – Aye; Commissioner Shay – Aye. Motion passed unanimously. Director Adams, Treasurer Chavez, and Secretary Gillett were present at the executive session. Commissioner Gross brought the meeting out of executive session per I.C. 74-206(1)(f), pending litigation. No additional action.

Continued Business:

Budget for 2027: Preliminary budgets for 2027 were presented for review. Discussion ensued. Special meeting for a budget workshop was scheduled for July 23, 2026.

Old Ambulances: Discussion was had on auctioning the old ambulances. Commissioner Gross MOTIONED to use Main Street Motors to auction the old ambulances. Commissioner Anderson SECOND. All Ayes.

Executive Updates: Chief Adams reported volunteer hours. Aging payments from Medicaid are starting to come in but there are still multiple billings being declined. Placerville Station has a mouse issue.

Asst Chief Chavez reported on calls. 240 year-to-date.

Future Agenda items:

- Budgets
- Employee Healthcare Benefits
- Training and recruitment for 2026
- Auditor
- Recordkeeping and custody
- Mutual Aid and MOU
- Investment Policies

Next meeting:

Special Meeting, Budget Workshop, July 23, 2026, 6:00pm, EBCED office 204 Commercial St, Idaho City
Regular Meeting, Monday, August 10, 2026, 5:30pm, EBCED office 204 Commercial St, Idaho City
To include the 2027 Budget Hearing

Adjournment: Commissioner Gross adjourned the meeting at 8:59pm

Submitted By:

Name: Amy Gillett
Title: Secretary

Approved this 10 day of August, 2026 by:

Name: Alex J Gross
Title: Commissioner, District 3, Chair

EAST BOISE COUNTY EMS DISTRICT OFFICIAL SEAL IDAHO

Name: James Anderson
Title: Commissioner, District 2

Name: Steve Shay
Title: Commissioner, District 1