SCANNED
2.20.26 by Mari
Posted

East Boise County EMS District
January 26, 2026
204 Commercial St, Idaho City
Regular Meeting Minutes

Call to Order: Meeting was called to order at 5:35pm by Commissioner Gross

Roll Call: Commissioners Present: Commissioner Gross, Commissioner Gomez (via Phone), Commissioner Anderson

Others present included: Treasurer Chavez, Secretary Gillett, EBCED Chief Adams, Legal Counsel Gigray, Melanie Clark, Bookkeeper

Commissioners Oath of Office: Commissioner Alex Gross recited and signed his oath of office for EBCED District 3, witnessed and notarized by Stephanie Tilley. Commissioner Jim Anderson recited and signed his oath of offices for EBCED District 2, witnessed and notarized by Stephanie Tilley. Commissioner Dave Gomez recited and signed his oath of office for EBCED District 1 earlier in the day, witnessed and notarized by Arla Barnhill. Commissioner Anderson nominated Commissioner Gross as Chairman. Commissioner Gross accepted the nomination. Roll call vote for Commissioner Gross as Chairman. Commissioner Gross – Aye; Commissioner Gomez – Aye; Commissioner Anderson – Aye.

Executive Session: Commissioner Gross MOTIONED to move into executive session per Idaho Code Section 74-206(1)(b) employee evaluations. Roll call vote: Commissioner Gross – Aye; Commissioner Gomez – Aye; Commissioner Anderson – Aye. Motion passed unanimously. Director Adams, Treasurer Chavez, Legal Counsel Gigray, Secretary Gillett, and Stephanie Tilley were present in executive session. Commissioner Gross brought the meeting out of executive session per I.C. 74-206(1)(b) employee evaluation. No action required.

Approval of Board of Meeting Agenda Notice Postings: Director Adams reported the timing and location of Meeting Agenda postings.

Public Input and Special Presentation: None.

Approval of Previous Meetings Minutes: Secretary Gillett presented the minutes for the meeting held on December 29, 2025. Minutes were tabled

Bills: Melanie Clark provided detail of the payables, including payroll, paid December 30, 2025 through January 26, 2026. Commissioners reviewed itemized payables and corresponding documentation. Commissioner Gross MOTIONED to approve the payables presented for $25,786.80 for December 30, 2025 through January 26, 2026 paid from the operating account. Commissioner Anderson SECOND. All Ayes. Melanie presented financial statements for December 2025. Commissioner Gross MOTIONED to accept and approve the financial statements as presented. Commissioner Anderson SECOND. All Ayes. Treasurer Chavez provided information on the timing of payment due dates and Commissioner meetings. Discussion was had. Commissioner Gross MOTIONED to move the regular meetings to the second Monday of each month. Commissioner Anderson SECOND. All Ayes. Commissioner Gross MOTIONED to approve adding Chief Mari Adams as a signer to all EBCED accounts at Mountain West Bank. Commissioner Anderson SECOND. All Ayes.

New Business: An endorsement letter from the Commissioners for the EMSave Grant requesting radios was presented for Commissioner signature. Commissioner Gross MOTIONED to approve the grant letter and send electronically. Commissioner Anderson SECOND. All Ayes.

A new HIPPA policy acknowledgement agreement was presented for review. Approval was tabled.

GEMT was discussed. Chief Adams spoke on whether to continue with the current billing company or have a new billing company prepare the reports. It was decided the current billing company should prepare the GEMT reports.

Building Maintenance: Discussion was had on the state of the buildings electrical system. Discussion was tabled for more quotes. Discussion was had on the degrading waste pipe under the building and whether to replace the pipe or add a wash out for any new clogs. Commissioner Gross MOTIONED to approve Secor Contracting add a wash out to the plumbing system for $1500.00. Commissioner Anderson SECOND. All Ayes. Discussion on the state of the flooring was had. Discussion was tabled.

Continued Business: Billing reports from EMS/MC were presented for review. Chief Adams provided an update on re-billing by EMS/MC to Medicare.

Ambulance update- Unit 15 and 12 are ready to be sold. Discussion was had on pricing. Commissioner Gross MOTIONED to list both ambulances for sale at $30,000. Commissioner Anderson SECOND. All Ayes.

Commissioner Gross MOTIONED to approve a premium ad on Ambulance Trader for each ambulance in the amount of $110.00 each. Commissioner Anderson SECOND. All Ayes.

Starlink internet plans were discussed. Commissioner Gross MOTIONED to approve two Roam plans at $50.00 each per month. Commissioner Anderson SECOND. All Ayes.

Select Health application was presented for signature by Commissioners. Health insurance plan was previously approved.

Executive Session: Commissioner Gross MOTIONED to move into executive session per Idaho Code Section 74-206(1)(a) employee hiring. Roll call vote: Commissioner Gross – Aye; Commissioner Anderson – Aye. Motion passed unanimously. Director Adams, Treasurer Chavez, and Secretary Gillett were present in executive session. Commissioner Gross brought the meeting out of executive session per I.C. 74-206(1)(a) employee hiring. Commissioner Gross MOTIONED to offer a full time EMT position to Owen Guyer, a part time lead position to Andy Rice, and a part time lead position to Colten Mullens and to promote Clair Fears and Derick Russel to lead positions. Commissioner Anderson SECOND. All Ayes.

Updates: Assistant Chief Chavez provided an update on call volume. Calls are down due to less recreationists in the area because of the lack of snow. He also provided the finalized 2025 budget.

Chief Adams provide an update on volunteer hours.

Legal Counsel Gigray provided detail on the updates made to the HIPPA agreement. He will provide an update on legislature changes before the next meeting.

Future Agenda items:

- Budgets
- Employee Healthcare Benefits
- Training and recruitment for 2026
- Auditor
- Recordkeeping and custody
- Mutual Aid and MOU
- Investment Policies

Next meeting:

Regular Meeting, Monday, February 9, 2026, 5:30pm, EBCED Office 204 Commercial St, Idaho City

Adjournment: Commissioner Gross adjourned the meeting at 8:06pm

Submitted By:

Name: Amy Gillett
Title: Secretary

Approved this 19 day of February, 2026 by:

Name: Alex J Gross
Title: Commissioner, District 3, Chair

Name: James Anderson
Title: Commissioner, District 2

Name: David Gomez
Title: Commissioner, District 1