



East Boise County EMS District
May 11, 2026
204 Commercial St, Idaho City
Regular Meeting Minutes

Call to Order: Meeting was called to order at 5:33pm by Commissioner Gross

Roll Call: Commissioners Present: Commissioner Gross, Commissioner Anderson.

Others present included: Legal Counsel Gigray (via Teams), Secretary Gillett, EBCED Chief Adams

Approval of Board of Meeting Agenda Notice Postings: Chief Adams reported the timing and location of Meeting Agenda postings. Commissioner Gross MOTIONED to amend the agenda to add emergency water main leak to new business. Commissioner Anderson SECOND. All Ayes

Public Input and Special Presentation: None.

Legal Update: Legal Counsel Gigray provided Oath of Office and Commissioner Appointment Resolution documents for the appointment of new Commissioner.

Executive Session: Commissioner Gross MOTIONED to move into executive session per Idaho Code Section 74-206(1)(f) pending litigation. Roll call vote: Commissioner Gross – Aye; Commissioner Anderson – Aye. Motion passed unanimously. Director Adams, Legal Counsel Gigray, and Secretary Gillett were present at the executive session. Commissioner Gross brought the meeting out of executive session per I.C. 74-206(1)(f), pending litigation. No additional action.

Bills: Melanie Clark presented the vendor payment summary and financial statements. Commissioners reviewed the bills payable and financial statements. There was a question on the charges for propane from Valley Wide Co-op. Commissioner Anderson to reach out to Valley Wide about the cost of propane. Commissioner Gross MOTIONED to approve bills payable for \$52,220.22 for the period April 13, 2026, through May 11, 2026. Commissioner Anderson SECOND. All Ayes. Commissioner Gross MOTIONED to accept the financial statements as presented. Commissioner Anderson SECOND. All Ayes.

Approval of Previous Meetings Minutes: Secretary Gillett presented the minutes for the meeting held on April 13, 2026. Commissioner Gross MOTIONED to accept and approve the minutes. Commissioner Anderson SECOND. All Ayes.

New Business: Commissioner Appointment: Discussion was had on the merits of the applicants for the open Commissioner position. Commissioner Gross MOTIONED to appoint Steve Shay as Commissioner, District 1. Commissioner Anderson SECOND. All Ayes. Roll Call Vote: Commissioner Gross – Aye. Commissioner Anderson – Aye. Swearing in to be scheduled.

Zoll Warranty: Asst Chief Chavez presented warranty plans for the Zolls. Commissioner Gross MOTIONED to pay Zoll for a 5-year warranty up to \$3,700.00 per year. Commissioner Anderson SECOND. All Ayes.

Braun Ambulance Change: Change order lines were discussed. Commissioner Gross MOTIONED to approve the selected line items discussed on the change order. Changes were to remove the air horn, tablet arm, and chassis lights and to select the large back window. Commissioner Anderson SECOND. All Ayes.

Commissioner Gross MOTIONED to authorize Chief Adams or Asst Chief Chavez to sign the change order. Commissioner Anderson SECOND. All Ayes.

Payroll Additions: Commissioner Gross MOTIONED to approve payroll addition of new hire, Jeffrey Garino, full-time at \$16 per hour, payroll adjustments for Claire Fears to \$19.00 per hour, Colton Mullins to \$17.00 per hour, and Braden Fadler to \$17.00 per hour. Commissioner Anderson SECOND. All Ayes

EMS Week: EMS Week is May 17-23. Chief Adams would like to get gifts for the staff and volunteers; Commissioner Gross suggested water bottles. Chief Adams to get quotes.

Stipend: Chief Adams requested offering of a stipend for food and drink for EMTs that transport to the valley. Commissioner Gross MOTIONED to approve a \$10.00 stipend for each crew member for transports to the valley. Commissioner Anderson SECOND. All Ayes

Mass Casualty Equipment: Asst Chief Chavez proposed mass casualty kits for the district. It was recommended to purchase 3 kits and plan training in the future.

Water Main Repair. The Idaho City Station has developed a leak in the water main. Commissioner Gross MOTIONED to pay Secor Contracting up to \$2,500.00 to repair the leak in the water main and Asst Chief Chavez will seek reimbursement from the city for overcharge of water. Commissioner Anderson SECOND. All Ayes.

Ambulance Numbers. Chief Adams reported that the ambulances will be numbered 1-5. She will be ordering the numbering placed on the ambulances.

Chairs for the office. Commissioner Gross requested that Chief Adams or Asst Chief Chavez get quotes to replace all the meeting chairs and desk chairs in the station.

Continued Business: Audit: Bailey and Co reached out about interim 2025 audit. Commissioners declined but would like engagement letters for the 2026 audit. Chief Adams will request the engagement letters.

Budget for 2027: Budget for 2027 should be started soon. Budget workshop dates to be determined.

Building Repair-Station2:

EMSMC: Updated GMET report for 24-25 was presented for review.

Wilderness Ranch FD Lease proposal: Tabled

Executive Updates: Chief Adams reported volunteer hours. Aging payments from Medicaid are starting to come in but there are still multiple billings being declined. The WI ambulance needs inspection for driving issues. Chief Adams sha started posting call stats on Facebook. Braden and Aurora will be posting district information on Instagram and other social media platforms. Treasurer Chavez reported on calls. 28 for May 1-11, 2026.

Future Agenda items:

- Budgets
- Employee Healthcare Benefits
- Training and recruitment for 2026
- Auditor
- Recordkeeping and custody
- Mutual Aid and MOU
- Investment Policies

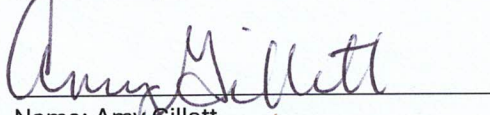
Next meeting:

Special Meeting, Commissioner Swearing in, May 20, 2026, 5:30pm, EBCED office 204 Commercial St, Idaho City

Regular Meeting, Monday, June 8, 2026, 5:30pm, EBCED office 204 Commercial St, Idaho City

Adjournment: Commissioner Gross adjourned the meeting at 8:31pm

Submitted By:



Name: Amy Gillett

Title: Secretary

Approved this 8 day of June, 2026 by:

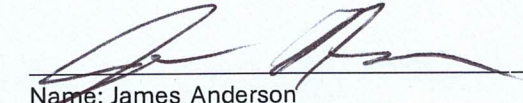
Name: Alex J Gross

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Title: Commissioner, District 3, Chair



Name: James Anderson
Title: Commissioner, District 2

Name:
Title: Commissioner, District 1