



East Boise County EMS District  
August 25, 2025  
204 Commercial St, Idaho City  
Regular Meeting Minutes

**Call to Order:** Meeting was called to order at 5:32pm by Commissioner Gross

**Roll Call:** Commissioners Present: Commissioner Gross, Commissioner Gomez, Commissioner Anderson  
Others present included: Treasurer Chavez, Legal Counsel Gigray (via Teams), Secretary Gillett (via Teams), EBCAD Director Adams

**Approval of Board of Meeting Agenda Notice Postings:** Director Adams reported the timing and location of Meeting Agenda postings.

**Public Input and Special Presentation:** None.

**Approval of Previous Meetings Minutes:** Secretary Gillett presented the minutes for the meeting held on August 3, 2025. Commissioner Gross MOTIONED to accept and approve the minutes as presented. Commissioner Anderson SECOND. All Ayes. Secretary Gillett presented the minutes for the meeting held on August 11, 2025. Commissioner Gross MOTIONED to accept and approve the minutes as presented. Commissioner Gomez SECOND. All Ayes. Secretary Gillett presented the minutes for the meeting held on August 20, 2025. Commissioner Gross MOTIONED to accept and approve the minutes as presented. Commissioner Anderson SECOND. All Ayes.

**Bills:** Bill for hearing notices in the Idaho World was presented. Commissioner Gross MOTIONED to pay \$708.84 to Idaho World for hearing notices for the fee hearing and 2025 and 2026 budgets. Commissioner Gomez SECOND. All Ayes

**New Business:** Treasurer Chavez requested the opening of two additional bank accounts. One depository account for the deposit of billings revenue and a high yield savings account for capital. Commissioner Gross MOTIONED to approve the opening of two new accounts (checking and savings) at Mountain West Bank with authorized signers of Commissioner Alexander Gross, Commissioner David Gomez, Commissioner James Anderson, and Treasurer Geoffrey Chavez and approve the transfer of opening deposits. Commissioner Anderson SECOND. All Ayes. Director Adams updated the commissioners on uniforms. Printer/Copier/Scanner was discussed. Tabled for additional quotes.

**Executive Session:** Commissioner Gross MOTIONED to move into executive session per Idaho Code Section 74-206(1)(a) employment. Roll call vote: Commissioner Gross – Aye; Commissioner Gomez – Aye; Commissioner Anderson – Aye. Motion passed unanimously. Legal Counsel Gigray, Director Adams, Treasurer Chavez, and Secretary Gillett were present in executive session. Others periodically present in executive session were Cheryl Minto, Carrie Wiss, Josh Owens, Aurora Adams, Andy Rice, Dillon Lawley, Mel Barkalow, and Rob Taylor. Commissioner Gross brought the meeting out of executive session per I.C. 74-206(1)(a), employment. Commissioner Gross MOTIONED to prepare an offer letter to Aurora Adams for a full-time EMT position based on her experience with EBCAD and offer letters for volunteer positions to Cheryl Minto, Carrie Wiss, Josh Owens, Andy Rice, Dillon Lawley, Mel Barkalow, and Rob Taylor. Commissioner Anderson SECOND. All Ayes

**Executive Updates:** Legal Counsel Gigray reported that he is working on the documents for the transfer of assets from EBCAD/Boise County to EBCED.

Commissioner Gross reported that he is on the agenda for the next Boise County Commissioners meeting to discuss the transfer of remaining EBCAD funds to EBCED before the audit is completed.

Director Adams reported on the life flight training in Lowman with the LVFD. Life Flight had concerns about the trees around the landing zone that may hamper the helicopter's approach and exit and requested that they be trimmed. The landing zone is on forest service land and will need their assistance with trimming. Power loads have been swapped out to the two ambulances to be retired into the new donated ambulances. Director Adams also highlighted the updates to the station names to match zones and ambulance number to match station they are located. Ambulances will be rotated between stations quarterly.

Treasurer Chavez reported on the status of the new ambulance that arrived from the manufacturer this month. It was taken in for radio installation and the installers found wiring that appeared incomplete. Once a

full assessment of the wiring is completed for by the radio installers, the information will be taken back to the manufacturer for warranty repairs

**Future Agenda Items:**

- Budgets
- Employee Healthcare Benefits
- Training and recruitment for 2026
- Auditor
- Recordkeeping and custody
- Mutual Aid and MOU
- Investment Policies

**Next meeting:**

Special Meeting, Wednesday, September 3, 2025, 5:30 pm, EBCED office 204 Commercial St, Idaho City

Regular Meeting, Monday, September 22, 2025, 5:30pm, EBCED office 204 Commercial St, Idaho City



Lowman Pot-Luck, Saturday, September 27, 2025, 5:00pm, Lowman VFD, 8000 ID-21, Lowman

**Adjournment:** Commissioner Gross adjourned the meeting at 8:22pm

Submitted By:

  
Name: Amy Gillett  
Title: Secretary

Approved this 3<sup>rd</sup> day of Sept, 2025 by:

  
Name: Alex J Gross  
Title: Commissioner, District 3, Chair  
Name: James Anderson  
Title: Commissioner, District 2  
Name: David Gomez  
Title: Commissioner, District 1