



East Boise County EMS District
August 11, 2025
204 Commercial St, Idaho City
Special Meeting Minutes

Call to Order: Meeting was called to order at 5:36pm by Commissioner Gross

Roll Call: Commissioners Present: Commissioner Gross, Commissioner Gomez, Commissioner Anderson

Others present included: Treasurer Chavez (via Teams), Secretary Gillett, EBCAD Director Adams, Legal Counsel Gigray (via Teams)

Approval of Board of Meeting Agenda Notice Postings: Director Adams reported the timing and location of Meeting Agenda postings.

Public Input and Special Presentation: Julissa Spear-Bulmer, owner of Iron Mountain Coffee, held a fundraiser at her coffee trailer for suicide prevention. She raised \$850.00 that she donated to EBCED.

Approval of Previous Meetings Minutes: Secretary Gillett presented the minutes for the regular meeting held on July 28, 2025. Commissioner Gross MOTIONED to approve the minutes from the meeting held on July 28, 2025. Commissioner Anderson SECOND. All Ayes.

Bills: PO Box rent of \$63.00 for 6 months was presented for payment. Commissioner Gross MOTIONED to approve the USPS PO Box rent of \$63.00 for 6 months. Commissioner Gomez SECOND. All Ayes. International Minute Press bill in the amount of \$351.00 was presented for payment. Commissioner Gross MOTIONED to approve the payment to International Minute Press for \$351.00. Commissioner Gomez SECOND. All Ayes.

New Business: Contract with Minert Associates for drug testing was presented for review. Will do preemployment screening and random as requested. Commissioner Gross MOTIONED to approve and sign the contract. Commissioner Anderson SECOND. All Ayes. A quote from Fishers Technology was presented for a printer/scanner/copier. Discussion was tabled for additional quotes.

Old Business: The signed lease agreement for the Lowman VFD building has not been returned. Director Adams is working on cancelling the phone and internet service contract with EBCAD for services at the Lowman VFD building.

Officers Reports: Chairman: None

Legal Counsel Gigray reported on discussed the resolutions that should be created and approved after the budget and fee hearings. He also presented the timeline for filings for the next election.

Treasurer Chavez updated on the status of the new ambulances and radios.

Secretary Gillett: None

Director Adams reported on the status of the billing company's progress on license for Medicaid/Medicare. The new ambulance purchased by the Collins family had arrived. She would like to have a plaque added to recognize the Collins family's donation.

Executive Session: Commissioner Gross MOTIONED to move into executive session per Idaho Code Section 74-206(1)(j) labor matters. Roll call vote: Commissioner Gross - Aye; Commissioner Gomez - Aye; Commissioner Anderson - Aye. Motion passed unanimously. Director Adams, Treasurer Chavez and Secretary Gillett were present in executive session. Commissioner Gross brought the meeting out of executive session per I.C. 74-206(1)(j), labor matters. Commissioner Gross MOTIONED to offer a part-time non-lead positions to Dereck Russel and Claire Fears. This offer is to include a conditional offer for currently available open positions with EBCAD to transition to EBCED on October 1, 2025. Commissioner Gomez SECOND. All Ayes. Commissioner Gross MOTIONED to offer volunteer positions to John Adams, Ashley Edwards, Emily Grear-Hendry, and Braden Campell. Commissioner Anderson SECOND. All Ayes.

Budget Workshop: Updated FY25 and FY26 budgets were presented for review. There were no changes to the FY25. FY26 budget was updated for known final numbers. Discussion was had on cash carry forward accounts and miscellaneous expense account.

Future Agenda Items:

- Budgets

- Fee Schedules
- Organizational Policies and Procedures
- Employee Healthcare Benefits
- Training and recruitment for 2026
- Auditor
- Recordkeeping and custody
- Mutual Aid and MOU
- Lease Agreements
- Investment Policies

Next meeting: Budget Hearing, Wednesday, August 20, 2025, EBCED offices 204 Commercial St, Idaho City.

Regular Meeting, Monday, August 25, 2025, 5:30pm, EBCED offices 204 Commercial St, Idaho City.

Adjournment: Commissioner Gross adjourned the meeting at 8:29pm

Submitted By:



Name: Amy Gilliett
Title: Secretary

Approved this 25 day of August, 2025 by:



Name: Alex J Gross
Title: Commissioner, District 3, Chair



Name: James Anderson
Title: Commissioner, District 2



Name: David Gomez
Title: Commissioner, District 1