



## East Boise County EMS District Job Description – Volunteer

### Emergency Medical Technician and Driver – Volunteer Job Description

**Position Title: Emergency Medical Technician and Driver (Volunteer)**

**Department: East Boise County EMS District**

**Reports To: Chief and Assistant Chief**

**Compensation Rate: None**

#### **Description:**

As a Volunteer Lead EMT, EMT and Drivers with EBCED, you play a critical role in delivering high-quality emergency medical care to our rural community. Volunteers respond to 911 calls, assist with patient care, and help maintain ambulance readiness. You may also support EMS students, attend training, and participate in community outreach.

The Volunteer Lead EMT, EMT and Driver positions are at-will positions. This position's primary responsibility is that of an EMT or Lead EMT assigned to an EBCED ambulance. The volunteer EMT is responsible for the provisions of pre-hospital patient care in accordance with the EBCED *Medical Supervision Plan, Operation Plan*, all EBCED policies/protocols and all State of Idaho EMT protocols.

All Volunteers are also required to volunteer a minimum of **24 hours per month** and attend **6 EBCED training courses per year** to maintain active status with East Boise County EMS District.

**The volunteer Lead EMT, EMT and drivers' position are not eligible for benefits of any kind. Shift scheduling for the volunteer EMT is at the discretion of the EBCED Chief of Operations.**

#### **Essential Duties:**

- Respond quickly to emergency calls and provide professional, compassionate care
- Drive the ambulance and safely transport patients
- Communicate clearly with dispatch, hospitals, law enforcement, and fire personnel
- Complete patient reports and required paperwork
- Keep records of vehicle checks, supplies, training, and daily tasks
- Follow all EMS laws and protocols
- Make sure vehicles and equipment are clean, stocked, and ready
- Keep your EMT license and certifications current
- Help with other duties as needed



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### Training & Education:

- Help train and support EMS students in the field
- Attend ongoing training to keep skills and certifications up to date
- Required Certifications:
- Idaho EMT license (or higher), approved by EBCED's Medical Director
- Current BLS/CPR certification
- Valid Idaho driver's license
- High school diploma or GED
- Driving & Background Requirements:
- Clean driving record
- Pass a background check and drug test before starting (and possibly during service)
- No felony convictions or serious criminal history

### Key Skills:

- Able to work well under pressure and as part of a team
- Good attention to detail and time management
- Comfortable with patient documentation and basic computer tasks
- Strong communication and people skills
- Other Requirements:
- Must be at least 18 years old
- Able to speak, read, and write in English
- Physically able to work in rough terrain and bad weather — including lifting, hiking, and search-and-rescue
- This is a safety-sensitive role, and regular drug testing and background checks may apply

### Application Instructions:

Interested candidates should submit an EBCED Employment Application and proof of Idaho EMS licensure and certifications to the Chief of Operations, EBCED. A resume and cover letter may also be included, but not in lieu of an Employment Application.