



## East Boise County EMS District Job Description – Paid EMT

**Position Title:** Emergency Medical Technician (Paid)

**Department:** East Boise County EMS District (EBCED)

**Reports To:** Chief of Operations & Assistant to the Chief

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### Position Summary

The EMT is a key member of the EBCED team, providing high-quality prehospital care, supporting EMS operations, and assisting in the training of students. EMTs must meet Idaho licensure requirements and be credentialed in all EBCED-authorized Optional Modules.

This at-will, hourly position is available full-time (two 24-hour shifts/week) or part-time (one 24-hour shift/week), with a maximum of 19 compensated hours per shift per the Sleep Compensation Policy. Shift scheduling is at the discretion of the Chief of Operations.

Primary duties include staffing ambulances as Lead EMTs and performing station responsibilities such as administrative tasks, equipment checks, mentoring, and vehicle/station upkeep. All care must follow the EBCED Medical Supervision Plan, Operational Plan, and Idaho EMT protocols.

Full-time employees are eligible for benefits including PERSI; part-time are not. Both roles are eligible for Compensatory Time Off.

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### Essential Duties

- Respond to EMS calls and provide compassionate, professional care
  - Operate emergency vehicles and transport patients safely
  - Maintain accurate records and patient care reports
  - Communicate effectively with dispatch, hospitals, and partner agencies
  - Clean and restock vehicles, equipment, and station areas
  - Assist with EMS preparedness and operational readiness
  - Maintain current Idaho EMT licensure and authorized modules
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### Additional Responsibilities

#### Administrative Support

- Assist the Chief/Assistant Chief with projects, inventory, and operations

#### Training & Education

- Mentor EMS students and participate in continuing education

#### Community Engagement

- Represent EBCED during community events and public outreach
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### Qualifications

#### Education & Certifications

- High school diploma or equivalent
- Idaho EMT licensure and EBCED Medical Director credentialing



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- Authorized in all EMT-level Optional Modules (or obtain within 4 months)
- Valid Idaho driver's license
- Current BLS/CPR certification

### Preferred Experience

- 1+ year EMS experience
- Strong clinical, interpersonal, and team-based skills
- Ability to work 24-hour shifts, drive in rural conditions, and lift/move patients

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### Requirements

- Clean driving record and criminal background check
- No felony convictions or disqualifying history
- Must be 18+ years old and legally authorized to work in the U.S.
- Position designated as safety-sensitive; subject to random drug testing and Live-Scan fingerprinting
- Applicants hired who are not initially credentialed in all Optional Modules must obtain the required credentials as determined by operational needs. Eligibility for Lead EMT status will be based on individual readiness and capability rather than a fixed time frame. Advancement to Lead EMT shall require demonstrated operational competence and approval from the Chief of Operations, ensuring that only qualified individuals assume leadership roles.

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### Working Conditions

- Field and station environment
- Requires physical fitness and the ability to work in rugged, rural terrain
- Must be available for night, weekend, and holiday shifts

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### How to Apply

Submit a completed EBCED Employment Application and proof of Idaho EMS licensure to the Chief of Operations. A resume and cover letter are optional but encouraged.