



East Boise County EMS District  
February 5, 2025  
204 Commercial St, Idaho City  
Meeting Minutes

**Call to Order:** Meeting was called to order at 5:36pm by Commissioner Gross

**Approval of Board of Meeting Agenda Notice Postings:** Director Adams reported the timing and location of Meeting Agenda postings.

**Roll Call:** Commissioners Present: Commissioner Gross, Commissioner Gomez, Commissioner Anderson  
Others present included: Treasurer Chavez (via Zoom), Legal Counsel Gigray (via Zoom), Secretary Gillett, EBCAD Director Adams, Steph

**Public Input and Special Presentation:** None.

**Approval of Previous Meetings Minutes:** Secretary Gillett presented the minutes for the special meeting on January 29, 2025. Commissioner Gross MOTIONED to accept and approve the minutes as presented. Commissioner Anderson SECOND. All Ayes.

**Insurance:**

The Idaho Counties Risk Management Program (ICRMP): Quote from ICRMP was presented. Discussion on types and amounts of coverage. Commissioner Gross MOTIONED to accept the quote from ICRMP. Commissioner Gomez SECOND. All Ayes.

SIF: Quote from SIF was presented. Discussion on who this would cover. Commissioner Gross MOTIONED to accept the quote from SFI. Commissioner Anderson SECOND. All Ayes.

Bond: This is covered under ICRMP.

**Unfinished or Tabled business:**

- Logo: Final rendering of Logo was presented. Commissioner Gross MOTIONED to approve the logo presented. Commissioner Gomez SECOND. All Ayes.
- Mission Statement/Vision Statement: Director Adams presented mission statements and vision statements. Tabled for Strategic Planning Workshop on February 19, 2025
- Emails system: Discussion of platforms available. Tabled for more research.
- .gov: In process, waiting on final approval from .gov
- Website: Quote was presented from Meadowlark Marketing. Discussion on what was included in the quote for set-up and support. Commissioner Gross MOTIONED to accept the quote from Meadowlark Marketing for website design. Commissioner Gomez SECOND. All Ayes.
- PO Box: Waiting on bank account setup
- Computers: Discussion on what computer equipment the district needs. Tabled.
- Bank Account: Bank needs authorized signer forms completed.

**Planning Outline:** Director Adams presented the Commissioner with a list of items that need to be addressed in the near future (3-month and 6-month timelines) Items were discussed and deadlines were set for each item.

**Officer Reports:**

- Director's Report: Director Adam's updated the commissioners on the Call Volume. 47 calls year to date in 2025. 48 for this time in 2025. Discussed upcoming training with Wilderness Ranch FD.
- Chairman's Report: Commissioner Gross provided an update on the new ambulance that is now arriving in April. The Boise County Commissioners approved the use of the donation to EBCAD for new radios. Update on ambulance repairs: Unit 13 is in process of engine work. Insurance will cover the repairs on Unit 15. Unit 14 repairs are complete and it is back in service
- Vice-Chairman's Report: None
- Treasurer's report: Treasurer Chavez reported that the grant submitted for a radio for the new ambulance was denied.
- Secretary's report: None
- Legal Counsel's Report: Legal Counsel Gigray reported on the district's insurance needs through ICRMP and how that would change after October 1, 2025 when EBCED replaces EBCAD. He also provided a summary of current ID legislative bills being proposed. Highlighting ones that would directly affect EBCED: Anti-Mandated Mask Law, Publication Option State Controller's Website, Audit Threshold Amount Increase.

**Schedule Workshops:** Discussed scheduling of future workshops for Policies and Budgets. Tabled for after strategic planning workshop.

**Future Agenda Items:**

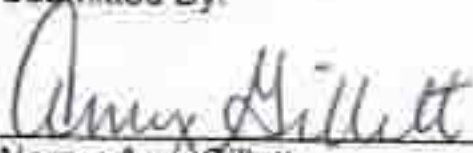
- Budgets
- Organizational Policies and Procedures
- Personnel Policies
- Training and recruitment for 2026
- Bookkeeping software
- Auditor

**Executive Session:** None

**Next meeting:** Strategic Planning Workshop, Wednesday, February 19, 2025, 6:00pm, EBCED offices 204 Commercial St, Idaho City

**Adjournment:** Commissioner Gross adjourned the meeting at 7:49pm

Submitted By:



Name: Amy Gillett  
Title: Secretary

Approved this 14 day of March, 2025 by:



Name: Alex J Gross  
Title: Commissioner, District 3, Chair



Name: James Anderson  
Title: Commissioner, District 2



Name: David Gomez  
Title: Commissioner, District 1

