

**EAST BOISE COUNTY EMS DISTRICT
BOARD OF COMMISSIONERS
AGENDA**

Date	Time	Location
February 5, 2025	1730h	204 Commercial Street, Idaho City, Idaho 83631

1.	ACTION ITEM NOTATION INFORMATION: Any agenda item that requires a vote of the Board of Commissioners is identified with the appearance of the “Action Item” in the left column of this Meeting Agenda Posting
2.	Motion to receive Secretary’s agenda notice posting the report and set agenda.
3.	ROLL CALL
4.	<p>Procedure to follow to amend the Agenda after the Meeting is started: In the event the Board needs to take final action on an emergency matter not included in the approved posted agenda and stating the facts of the reason for the emergency.</p> <ul style="list-style-type: none"> • Why the item was not reasonably anticipated to be on the agenda and stating the facts of the reason for the emergency. <div style="margin-left: 40px;">[An emergency must be a situation involving injury or damage to persons or property, or immediate financial loss, or the likelihood of such injury, damage, or loss when the notice requirements of the agenda posting will make such notice impracticable, or increase the likelihood or severity of such injury, damage or loss.]</div> • The motion and the basis for this motion must be included in the minutes of the meeting.
5.	Introduction of Guests
6.	Public Input and Special Presentations
7.	Approval of Minutes from January 29, 2025
8.	<p>Insurance-</p> <ul style="list-style-type: none"> • ICRMP- Quote review • SIF- Quote Review • Bond- discussion

<p>9.</p>	<p>Continued Business-</p> <ul style="list-style-type: none"> • Logo • Mission Statement • Vision Statement • Emails- Systems available • .gov update • Website update • PO box update • Computer – discussion • Bank account- updates
<p>10.</p>	<p>Planning outline-</p> <p>3 and 6-month planning goals- discussion</p> <ul style="list-style-type: none"> • Addition to list (if any) • Set deadline dates • Add Items for year out
<p>11.</p>	<p>Reports:</p> <ul style="list-style-type: none"> • President • Vice President • Secretary • Treasurer • District legal counsel • Director of Operations (Unit Status, Personnel, Upcoming Training, Calls, other information)
<p>12.</p>	<p>Schedule workshops –</p> <ul style="list-style-type: none"> • Policy Workshop • Budget Workshop

<p>13.</p>	<p>Future Agendas</p> <ol style="list-style-type: none"> 1. Starting the process of establishing a budget for this fiscal year and next and setting fees necessary to provide ambulance services in addition to the levy request starting on a date that works with the plan of dissolution of the East Boise County Ambulance District. 2. Identification of additional and future organizational issues to be discussed: <ul style="list-style-type: none"> ○ Budget Preparation and Approval ○ Investment Process Policy ○ Audit Policy /GASB 34 ○ Operational Policy and Guidelines for the Generation of Records in the Conduct and Administration of District Business ○ Records Classification ○ Records Réention ○ Electronic and Audio Records ○ Records Custody, Control and Access Designations ○ Public Records Requests ○ Fee Policy ○ HIPAA/ Policy/ and Forms 3. Personnel Policy 4. Discussion for Future Items
<p>14..</p>	<ol style="list-style-type: none"> 1. Date, time, and location for next meeting of the Board of Commissioners <p>Next Meeting Date: February 19th 2025 Time: 18:00h Location: Idaho City Ambulance Shed 204 Commercial St</p>
<p>15.</p>	<p>Adjournment</p>

I.C. 74-204(1) & (2) Post meeting notice five (5) calendar days in advance of meeting and If Board holds regular monthly meetings post notice two (2) calendar days in advance of meeting, Special Meeting: Post agenda forty-eight (48) hours in advance of meeting.

Posting Report: Date Time of Posting and Posting Locations

Date_2/1/2025 /Time_10:30_ /Location_204 Commercial Street Idaho City_ / By Mari A.

**Date__2/3/2025 /Time__1550 /Location EBCED FACEBOOK AND EBCAD website /
By Mari A.**

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