

East Boise County EMS District
January 9, 2025
204 Commercial St, Idaho City
Meeting Minutes

Call to Order: Meeting was called to order at 5:34pm by Commissioner Gross

Roll Call: Commissioners Present: Commissioner Gross, Commissioner Gomez, Commissioner Anderson
Others present included: Treasurer Chavez (via Zoom), Secretary Gillett, EBCAD Director Adams, Mel, Steph
Absent: Legal Counsel Gigray

Approval of Board of Meeting Agenda Notice Postings: Director Adams reported the timing and location of Meeting Agenda postings. Commissioner Gross MOTIONED to accept Director Adams agenda posting report. Commissioner Gomez SECOND. All Ayes.

Public Input and Special Presentation: Commissioner Gross provided an update on the Plan of Dissolution. Plan of Dissolution was updated with dates and information of funds provided to EBCED from the county and signed.

Approval of Previous Meetings Minutes: Tabled

Financial Report and Board Approval of Bills: No bills, Boise County has pledged funds to assist setting up the new District.

Unfinished or Tabled business:

- Insurances
 - Property and Casualty Insurance: Director Adams provided information on ICRIMP. Commissioner Gross MOTIONED to use ICRIMP for the Districts Property and Casualty Insurance and Risk Management Program. Commissioner Gomez SECOND. All Ayes
 - Workers Comp Insurance: Director Adams provided information on SIF. Waiting to receive quote. Commissioner Gross MOTIONED for Director Adams be authorized apply and sign application with SIF. Commissioner Gomez SECOND. All Ayes. Commissioner Gross MOTIONED to amend the motion for Director Adams to sign applications be changed to Commissioner Gross. Commissioner Anderson SECOND. All Ayes
 - Commissioner Gross MOTIONED to be authorized to sign application for ICRIMP. Commissioner Gomez SECOND. All Ayes
 - Other insurance- Liability bond-Tabled
- Designation of District Depository: Commissioner Gross MOTIONED to use Mountain West Bank. Commissioner Anderson SECOND. All Ayes
- Designation of District Legal Counsel: Discussion on whether to continue to use EBCAD Counsel Gigray or engage new Counsel for new district. Commissioner Gross MOTIONED to continue to use Counsel Gigray at this time. Commissioner Anderson SECOND. All Ayes
- Mailing Address: Discussion on opening a PO Box. Commissioner Gross MOTIONED to open a PO BOX once EIN and Depository accounts were established. Commissioner Gomez SECOND. All Ayes.

Officer Reports:

- Director's Report: Director Adam's updated the commissioners on the Call Volume. Up 10+% from last year. She is adjusting call areas by setting up response zones rather than the current by vehicle. Reported on volunteer hours and meeting minimum required volunteer hours per month for association with EBCAD. Director Adams provided an update on the district vehicles. New ambulance is expected to be delivered in April/May 2025. All ambulances have had repairs in the

past year. Units 14 & 13 are out of service at repair shops. Unit 13 will be needing significant repairs that must be approved by the Boise County Commissioners.

- Chairman's Report: Commissioner Gross discussed the repairs needed on unit 13. Indicated that it should be recommended to the Boise County Commissioners that the repairs on unit 13 should be done. Commission Gross discussed the status of the ambulances and recommended that the district start working on a grant for a new ambulance to replace Unit 15 in the near future as the process is quite lengthy. Cost of repairs on Unit 15 was over \$20K in 2024. Recommend to Boise County Commissioner to not approve any additional repairs.
- Vice-Chairman's Report: None
- Treasurer's report: Treasurer Chavez reported that the grant submitted for a radio for the new ambulance was denied.
- Secretary's report: None
- Legal Counsel's Report: none

New Business:

- EIN: Treasurer Chavez will complete the application for the Districts EIN
- Email/Website: Discussion was had on current email provider, cost, and possible alternatives. Microsoft costs were presented with details of package. Domain name would be needed for emails. EBCED.com is not available. Discussion on obtaining a .gov domain name. Discussion on requesting a quote from the county website builder. Commissioner Gross MOTIONED for Treasurer Chavez to apply for a .gov domain name. Commissioner Gomez SECOND. All Aye. Commissioner Gross MOTIONED for obtaining Microsoft licenses for the District once funds become available. Commissioner Gomez SECOND. All Ayes.
- EBCED Logo: Commissioner Gomez is working on. Tabled
- Fiscal year designation: Per state of Idaho FY starts Jan 1
- Unit 13 Deed Restriction Language- Deed lists EBCAD specifically. Commissioner Gross proposed new restriction language. Commissioner Gross MOTIONED to prepare quitclaim and restricted deed language for transfer of property from EBSAD to EBCED. Commissioner Gomez SECOND. All Ayes
- Mission Statement: Director Adams provided proposed mission statements and vision statements for the District for Review. Tabled
- New Ambulance Grant: Information presented in Chairmans report.
- Leasing Vehicles: Discussion on possibility of leasing ambulances – Tabled.

Future Agenda Items

- Budgets
- Organizational Policies and Procedures
- Personnel Policies
- Training and recruitment for 2026
- Computer equipment
- Bookkeeping software

Executive Session: None

Next meeting: Wednesday, February 5, 2025, 5:30pm, EBCED offices 204 Commercial St, Idaho City

Adjournment: Commissioner Gross adjourned the meeting at 7:31pm

Submitted By:

Amy Gillett

Name: Amy Gillett
Title: Secretary

Approved this 29th day of January, 2025 by:

ajg

Name: Alex J. Gross
Title: Commissioner, District 3, Chair

James Anderson

Name: James Anderson
Title: Commissioner, District 2

David Gomez

Name: David Gomez
Title: Commissioner, District 1

